

CROSBY RAVENSWORTH C of E (Aided) SCHOOL BOARD OF GOVERNORS

Crosby Ravensworth, Penrith, Cumbria, CA10 3JJ

School telephone: 01931 715265

Version 1, Page 1 of 5

FULL GOVERNING BODY MEETING Wednesday 18 March 2026 at 4pm, CRVH.

Board members:

Barbara Wallis	(Chair)	(BW)	Foundation Governor
George Griffiths	(Vice-Chair)	(GG)	Foundation Governor
Duncan Priestley	-	(DP)	Headteacher, ex officio
Susan Pattinson	-	(SP)	Staff Governor
Tom Cripps	-	(TC)	Foundation Governor
Anna Lea	-	(AL)	Foundation Governor
Naomi Callaghan	-	(NC)	Parent Governor
Stephen Tudway	-	(ST)	Foundation Governor, ex officio
Neil McCall	-	(NMCC)	LA Governor
Kate Townend	-	(KT)	Parent Governor
Ayshka Sene	-	(AS)	Foundation Governor

Others attending:

Abi Ruehorn-Hyde, clerk	-	(ARH)
-------------------------	---	-------

MINUTES

Meeting commenced 1610

1. PRAYER

St offered prayer

2. PROCEDURAL MATTERS

2.1. Apologies:

Apologies from AS

KT not in attendance

2.2. Reminder of confidentiality

2.3. Minutes of meetings to approve:

- Full Governing Board 12 Nov 2025 approved

2.5 Declarations of interests

DP said that he is working with LA as an Associate General Advisor.

2.6 Matters arising (not included elsewhere on the agenda)

Staff wellbeing to add on 3.11

Resignation of teacher

2.7 Committee reports:

2.7.1 Resources, 27 Feb 2026:

TC understood we will finish the budget year with a small surplus. Next budget to be submitted in May. ARH will circulate budget for approval, before submission. TC ran through the policies, particularly highlighting the financial delegation, there has been a working party appointed of TC and KT who will then feedback to DP & ARH. New policy

CROSBY RAVENSWORTH C of E (Aided) SCHOOL BOARD OF GOVERNORS

Crosby Ravensworth, Penrith, Cumbria, CA10 3JJ

School telephone: 01931 715265

Version 1, Page 2 of 5

came from the local authority (LA), but is not fully fit for purpose. SFVS is due for submission at the end of the month. TC ran through the staff declaration of interest. BW happy to sign SFVS, **ARH to submit.**

- Policies/procedures ratified:
Asbestos Management – Approved
Site Security – Approved
Financial Delegation – Working party appointed
Health and Safety Safeguarding Induction
- Staff declaration of interests
ARH has put together a draft version of staff declaration of interests, discussion around document,
Deadline for feedback end of month. Prepare for autumn

2.7.2 Pupil Progress, 24 Feb 2026:

GG much of the PP meeting will be discussed in FGB. Going forward GG will give governors a nudge to complete SDP before meetings to keep everything linked and running. GG & DP did some cyber security training and review.

- Policies ratified:
Collective worship – no update until 2028
Recruitment and Pre-employment Vetting – Current policy still most up to date
Single Equality Policy, objectives & action plan Recruitment of ex-offenders policy and procedures March 2025 (2026)

3 MAIN BUSINESS

- 3.1 Questions on Head Teacher's Report
BW questioned if everyone had read. Yes.

DP report started with the introduction to the new Ofsted framework. Discussions took place around the new Ofsted framework, the headteacher's role as an Associate General Advisor for the LA, the rising roll numbers and implications, and the resignation of the French teacher. A vote was taken on whether to admit all the pupils whose parents have requested a Reception place for September 2026, and the governors, as the admissions authority, were unanimous in voting to accept them all. This took place here rather than at 3.9 of the agenda.

DP briefly touched on behaviour, it is an area that the school is working hard on, following Ofsted comments last summer. ST commented that he has seen an improvement in KS2 behaviour over the year.

No further questions.

3.2 Subject Monitoring Visits & SDP update

BW feedback from AS history and just needs to do music in Robins, she found it very enjoyable.

BW went in for world book day as she has literacy; to meet with DP.

AL has met with HL for SEND, found it very interesting.

GG has done visits for EYFS and phonics.

NC and BW to go in for science.

TC did maths visit, before Ofsted last year. BW asked for a new one.

ARH to add monitoring visit reports to website

Governor committees to add comments and initials to SDP in the meetings.

Governors have oversight of the SDP(DP)

Discussion about the possibility of having an SDP "Lead". GG & SP thinks it would be sufficient to look at it in the meetings.

3.3 Policies reviewed by Headteacher for Governing Body to ratify/procedures to note:

DP

- Work life balance – **2024 still appears to be most recent**
- Time off work guidance (W&F) – **2024 still appears to be most recent**
- Christian values and mission statement – **Not due until 2029**
- Admissions arrangement 2027/28 – All agreed. **DP & ARH consultation**

3.4 Future of Resources committee

TC sadly leaving at the end of the academic year. TC said we either have a new chair and carry on with the committee or we integrate its work into the FGB. BW was not keen on this idea, mainly because there will also be a new chair/s in the new school year and continuity would help. BW would be prepared to chair Resources for a year from September, this was agreed. BW paid tribute to the work Tom has done over the past few years, all agreed to this. DP also thanked TC for his brilliant work, he will be missed.

3.5 SFVS – vote on latest version for submission to LA end March, agreed.

ARH to complete and send in

3.6 Chair succession plan

AS & AL have been researching what it would entail to take on co-chair role. AS, AL & BW met 17/3. There are a few areas that still need talking through. BW has since spoken to Jane Lees (Governor support at LA) who is prepared to do an online 60/90 minute session for BW, AS, AL, also GG and DP if they wish to take part. **BW to arrange.** Discussion around how co-chairs would handle 1-to-1 meetings with head.

CROSBY RAVENSWORTH C of E (Aided) SCHOOL BOARD OF GOVERNORS

Crosby Ravensworth, Penrith, Cumbria, CA10 3JJ

School telephone: 01931 715265

Version 1, Page 4 of 5

3.7 Complaints and subject request for access information

BW had been to ERA chairs meeting and was informed about subject access requests. This is where parents can essentially ask for information for any mention of their child in any context, emails, paperwork etc. All of this must be done under a very strict timeline. Department for Education is preparing new guidance on complaints and has linked with charity Parent Kind; as recommended DP has put the charity's guidance for parents re complaints on our website.

3.8 New website

DP showed the new website; almost identical in appearance to the current website, which is difficult to use. New site will cost less, be much more intuitive, and DP will get full training shortly.

BW asked whether we could have a governors' calendar. TC pointed out that whatsapp caused confusion. **ARH set up new governors' calendar as clerk.**

Discussion regards parent communication – some parents don't appear to check the calendar consistently. DP believes the calendar should be enough and did not want to add to his workload. **SP to look into using Whatsapp communities and will feed back.**

3.9 Reception applications exceeding PAN Discussed above

3.10 White Paper on Education published 23 February ST said the LA has not put in their update that there is renewed focus on academisation. The white paper will take a year or two to progress through Parliament.

3.11 Staff Well Being BW keen to have this back on the agenda as a standing item. Short discussion around staff work load and well being. ARH made comment about the staff well being support available through our staff insurance; two members of staff were known to have used this help recently and appreciated it.

4 STATUTORY RESPONSIBILITIES AND GOVERNING BODY MATTERS

4.1 Status of Governing Body

Covered earlier. Advert for Resources committee member. Has been in the Lyvennet Link. **BW also to advertise in valley bus shelters, on FB and write to firms**

4.2 LG Updates:

- EYFS

Really good catch up with SH. SH can notice the difference with the children in Reception, who were in our pre school before. DP has organised some really good training for SH with early excellence.

- Safeguarding
Covered earlier.

4.3 School visits/school trips

CROSBY RAVENSWORTH C of E (Aided) SCHOOL BOARD OF GOVERNORS

Crosby Ravensworth, Penrith, Cumbria, CA10 3JJ

School telephone: 01931 715265

Version 1, Page 5 of 5

Discussion about risk assessments for trips; the Kym Allan system is tiered and very thorough; one of their staff had called to discuss the Years 5/6 residential to Isle of Man, starting 24/3. Other visits scheduled:

Susan's farm

Rheged Gallery

Carlisle Cathedral & Castle

5 REVIEW OF MEETING

- 5.1 Any Other Business / Items for agenda for next meeting
SP – Arts evening 24th June 2026 in the village hall.

Summer Term 2026

To mirror 2025 meetings, the following dates were agreed:

Resources Committee Friday 19 June 2026 3.30pm in school

Pupil Progress Committee Wednesday 20 May 2026 3.45pm in school

Full Governing Board Wednesday 8 July, 4pm in CRVH - ARH email Freda to book

Meeting concluded 1810