

MINUTES Crosby Ravensworth School Resources Committee Meeting 27 February 2026

Version 1 – 9th Feb 2026

Members: *Tom Cripps (TC, Chair), Barbara Wallis (BW), Duncan Priestley (DP, Head), Naomi Callaghan (NC), Kate Townend (KT), Neil McCall (NMCC)*

In attendance: Abi Ruehorn-Hyde (ARH, School Business Manager - SSBM)

Meeting start: **1545 – in School**

AGENDA

Apologies for absence:

No apologies

New conflict of Interest declarations

1. MINUTES OF PREVIOUS MEETING (October 2025)

These have already been approved by the Resources Committee and were presented to / adopted by the FGB in October 2025

2. MATTERS ARISING FROM MINUTES

- BW raised a point that a working party had met and recommended that SDP items should be put on the agenda for each meeting.

3. DECISIONS MADE BY COMMITTEE OUTSIDE FORMAL MEETINGS

- None

4. FINANCE

Formal Budget

- In Year budget Position
TC questioned ARH & DP about monthly tabs vs annual budget and how they feel the school stands financially. Both think strong and should still have a surplus at the end of year 3.
- Summary of changes in Roll
Numbers continue to climb. There was a discussion about the temporary rise in the PAN for the next incoming year. This had been communicated to all governors and approved before confirming with the local authority.
- Possible grant for play equipment
Put on hold for the moment
- Increase in hours for School Cook
ARH went through kitchen costings, while the kitchen does run at a loss we do currently produce each meal below the national average. DP explained how good the school meals are and he believes that it is money well spent. BW noted that it has been 3 years since there was an increase in meal costs for the parents.
Vote in favour of additional hours for kitchen staff – Approved.
- Possible changes in staffing hours Sept 2026
An extra teaching assistant for two afternoons a week. Roughly costing £2700 annually.
Vote in favour – All approve

5. New Staffing Issues
All well at the moment.

6. POLICY AND PROCEDURE UPDATES

- Asbestos Management – Approved
- Site Security – Approved
- Financial Delegation – Working party TC, KT, DP & ARH
- Health and Safety Safeguarding Induction – Approved

7. GOVERNANCE

- Decisions in relation to Scheme of Delegation
Nothing to disclose.
- SFVS
Action – ARH to do staff conflict of interests, link in SFVS

8. HEALTH and SAFETY

- Management Review
TC thanks DP for work on H&S document happy to accept.
- Urgent H & S Issues
No issues to report

9. FACILITIES

- Boiler repairs
DP gave a brief overview of the works that the school had on the boiler. In theory the issues should now be resolved, will find out in summer if it has worked.
- Radiators
SDP can reflect the above work
BW to update SDP
- Tree survey
Tree survey carried out and remedial work completed by local tree surgeon.
- Insurance payments for flood damage
Due
NB since the meeting ARH check and this has been paid out.
- **Urgent Repairs/Maintenance Issues**
Nothing to report

10. FRIENDS

No update at the moment. DP did note that the last meeting they had was very well attended. Recently had a successful valentines disco. They are a vital resource for the school and help poverty proof.

11. CROSBY RAVENSWORTH UNITED SCHOOLS FOUNDATION – Update

12. Future of Committee- meeting times, Succession planning

TC will be leaving at the end of the school year. Discussion about the future of the committee, KT suggested that it could become part of the FGB.

Action – Add to FGB agenda

13. ANY OTHER BUSINESS/ITEMS FOR AGENDA FOR NEXT MEETING

Net zero is on the SDP for the resources committee. This is mandatory and JC is the co-ordinator for this. It has strong links in the curriculum and also links in with class trips. There is an action plan for the schools carbon footprint. Light timers is the next one. TC expressed concern over the lack of insulation, DP mentioned that the hall windows were recently insulated. TC also questioned how the committee would stay informed regards net zero, KT expressed interest in being involved. Also had a few questions regards the solar panels.

Action – Net zero to be added to the agenda TC & ARH

KT to reach out to JC to become involved

ARH look up solar panel information.

14. DATE OF NEXT MEETING

Week commencing 19th June

Meeting concluded 5.10pm